3riversfcu.org | 800.825.3641

The mission of the 3Rivers Credit Union Foundation is to enhance the lives of people in the communities 3Rivers serves through the support of three key initiatives: financial literacy, education, and health and wellness.

Since 1935, 3Rivers has served these communities, and we are committed to helping the people and programs that support our mission and move this community forward.

APPLICATION INSTRUCTIONS
1. Review full application guidelines and eligibility requirements listed on our website.
2. Please complete the preliminary questionnaire below to determine eligibility.
3. If eligible to apply, the funding application must be completed in its entirety.

Note: Partial applications are not saved. _Do not click Back on your browser to navigate between pages._ Please utilize the "Back" button provided at the bottom of the application.

Questions about 3Rivers Credit Union Foundation or this funding application should be directed to: foundation@trfcu.org.

APPLICATION INFORMATION
1. Organization/Organization Name
   - Search to see if your organization is already in our database. If it is, the Organization Name field will autofill on the next page. Click Continue to verify that the information we have on file is correct and up to date
   - If your organization is not in our database under the Organization field, navigate to the Organization Name field to provide the requesting Organization Name.
   - NOTE: If your organization has a D/B/A or goes by multiple names, please ensure you search for all possible names. This will ensure our records for your organization remain accurate. If you would like to update your Organization Name, please email foundation@trfcu.org after submission.
2. Type of Funding Requested
   - Capital campaign*
   - Program/Project
   - Scholarship

*Please note that while the Foundation will consider capital requests, it is strongly recommended that potential applicants contact foundation@trfcu.org prior to submitting a request.

ORGANIZATION INFORMATION
3. Tax ID/EIN
4. Organization Type
   - Animal Welfare
   - Arts & Culture
   - Basic Needs
   - Children/Youth Support Services
   - Civic & Community Focus
   - Disability/Mental Health
   - Emergency Personnel
   - Environment
   - Financial Literacy
   - Homelessness/Food Support
   - Medical/Health
   - Seniors
   - Social Services
   - Sports & Recreation
   - Tribal
   - Veterans/Military
   - Workforce Development
   - Youth & Education
5. Year Established
6. Web Address
7. Phone

8. 3Rivers Relationship
   - 3Rivers employee serves on organization board
   - 3Rivers employee volunteers with organization
   - None
   - Organization banks with 3Rivers
   - Organization officer banks with 3Rivers
9. Physical Address City, State, ZIP
10. Mailing Address City, State, ZIP
11. Mission Statement
12. Brief Overview of Organization/Mission
13. Attachments
    - Required Upload: Form W-9
    - Required Upload: IRS 501(c)3 Determination Letter
    - Required Upload: Board of Directors
14. Organization Contact
    - Name
    - Email
    - Job Title
    - Phone
    - Primary Contact
      - Yes
      - No

APPLICATION NARRATIVE
15. Donation Request Title
16. Amount
    - We ask that funding requests not exceed $10,000; however, 3Rivers Federal Credit Union executive management retains discretionary flexibility as to the actual amount awarded.
17. Date Needed By
18. Description
    - Describe your request in detail. What specific project/program are you requesting funding for and how will grant funds be used to support that project/program?
19. Priority Areas
    - Education
    - Financial Literacy
    - Health & Wellness
20. Priority Area(s) Narrative
    - Please detail how your request addresses the selected priority area(s) above.
21. Project Scope
    - Please provide an overview that summarizes the scope of the problem you are trying to help resolve or provide a solution to.
22. COVID-19 Impact
    - Describe the impact of COVID-19 on your organization. Include any adaptations and innovations in your programming and fundraising, as well as plans for future sustainability and growth.

BUDGET INFORMATION
23. Program/Project Budget
    - Please input the program/project budget total (total expenses).
24. Budget Narrative
    - What is the budget for the program/project? Please provide a budget narrative to supplement your required project budget upload.
25. Budget Uploads
    - Required Upload: Program/Project Budget
    - Required Upload: Operating Budget
26. % Administration
    - Indicate the percentage of your organizational expenses that go toward administration.
    - Note: % Programs + % Administration + % Fundraising MUST EQUAL 100%.
27. % Fundraising
    - Indicate the percentage of your organizational expenses that go toward Fundraising.
    - Note: % Programs + % Administration + % Fundraising MUST EQUAL 100%.

28. % Programs
   - Indicate the percentage of your organizational expenses that go toward programs.
   - Note: % Programs + % Administration + % Fundraising MUST EQUAL 100%.
29. Timeline
   - What are the timelines for the project and for fundraising?
30. Projected Funding
   - Please provide other projected sources of funding for this project.
31. Funding History
   - If 3Rivers funded your project/program in the past, please describe in detail how those funds were used and the impact of those funds.
32. Percentage of Local Funding
   - What percentage of this funding will stay local (within the Indiana counties of Adams, Allen, DeKalb, Huntington, Noble, Steuben, Wayne, Wells, Whitley, or Union; or the Ohio county of Auglaize)?
33. Local Funding Narrative
   - Please explain, if necessary.

MEASUREMENT & IMPACT
34. Number of People Benefited
   - How many people will be impacted specifically by your program/project?
35. Donation Beneficiaries
   - Describe your demographic for this program/project and who will be served by this funding.
36. New/Recurring Program?
   - New
   - Recurring
37. Measures of Success
   - If a recurring program/project, what quantitative and qualitative measures do you currently utilize to measure success? Please provide detailed examples of success from the past year.
   - If a new program/project, what quantitative and qualitative measures will you use to determine success?